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When writing the paper, we use sylfaen, font size 11 and a distance of 1.5.

**Abstract:**

Includes brief information about the content of the article; (In Georgian and English) 200-300 words.

**Keywords:**

4-6 words that maximally reflect the content of the paper.

**Introduction:**

Includes the relevance of the paper; (Not numbered)

Main text that includes research methodology, content of the paper and intermediate results;

Titles of the article should be in bold and / or italics, separated by Headings, in a different font. Each title must have been assigned an appropriate level in a following way:

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All lines of the paragraph should be equally spaced from the right field. Paragraphs are separated from each other by omitting one interval.

When quoting, use Arabic numerals. To add a citation at the end of a sentence, after a punctuation mark, go to the “References” menu and click “Insert Footnote”.

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Citation of the source in the paper (footnote): Author's surname, initials of the name. "Title of the book", place of publication: Publishing house, year, page.

For example: Hobbes, T., "Leviathan", Meridian Publishing House 1985. p. 268.

Each subsequent reference to the same source: Author’s surname, cf. relevant primary reference footnote number, page or paragraph.

E.g., Hobbes, cf. Footnote 15.

In case the same source is used in sequence, we write - "Ibid".

For example:

1. Stegs, s. Born for Pain: An Unknown Story of Imitation of Life, New York: The Martin Martin Press, 2009, p.84.

2. Ibid

**Conclusion:** Includes conclusions, findings, possible recommendations and future perspectives.

Please note that the abstract, introduction and conclusion are not numbered. Numbering starts from the main part of the text.

**Bibliography:** Description should be as follows: Publications / Papers in an alphabetical order – first indicate publications in Georgian language, then those in foreign language. After that the rest of other sources.

Reference of a source: Author’s surname, first name. Name of the book. Place of publication: Publishing house, year.

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