



CV

1. Personal Information

Surname	Kakutia
Name	Tamar
Mail :	t.kakutia@seu.edu.ge
Current occupational position	Head of Master's Program - Education Administration at Georgian National University SEU

2. Position and specialty

Position:	<input checked="" type="checkbox"/> Professor
Specialty	Education Administration

3. Academic/Scientific decree

Name of the higher education institution	Iv. Javakhishvili Tbilisi State University
Direction/ Specialty	Faculty of Psychology and Educational Sciences
Enrollment date	2011
Dissertation defense date	2017
qualification	Ph.D. in Education Sciences - Doctor
Title of the dissertation topic	The role of the local labor market in the planning and development of vocational education
Conductor of the theme	Ketevan chkuaseli

4. Other education

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Name of the higher education institution	Iv. Javakhishvili Tbilisi State University	
Faculty / Specialty	Department of Law	
Date of the enrollment/Graduation	Beginning (yy)	End (yy)
	1998	2002
Qualification	A lawyer with the specialization in Jurisprudence -Master	
II		
Name of the higher education institution	Ivane Javakhishvili Tbilisi State University	
Faculty / Specialty	Department of Philology	
Date of the enrollment/Graduation	Beginning (yy)	End (yy)
	1988	1993
Qualification	Philologist with the specialization in Georgian language and Literature- Master	

5. Professional experience

Date (mm/yy)		Employer	Position / duties
-from	-to		
2020	present	Georgian National University	“Education administration” master program- Program Manager
2018	present	International Black Sea University	“Public Administration and State Governance” – Program Coordinator
2018	Present	IIEP UNESCO, Paris, France	Local expert of IIEP UNESCO Paris office, project - “Pilot integrity assessment of the Vocational and Pre-School education sector of Georgia” – local expert;

			preparing assessment papers in the area of Vocational and Pre-School Education;
01.08.2013	20.02.2020	National Assessment and examination center	Coordinator (part-time)-Coordinate the vocational examination proceses;
2017	2019	National Centre for Education Quality Enhancement Accreditation expert of Higher Education	Authorization expert of Vocational Education;
15.07.2019	31.12.2019	National Centre for Education Quality Enhancement	“Higher Education quality development and Internalization Program” – Program Manager
01.12.2018	01.12.2019	National Centre for Education Quality Enhancement	Member of Vocational Authorization Council
09.2013	11. 2019	National Centre for Education Quality Enhancement-Facilitator	Preparing Vocational standards and frame-programs
01.04.2016	30.09.2016	Millennium Challenge Account-Georgia;	PEM GmbH, a private consulting firm; Industry-led Skills and Workforce Development Project GOOD PRACTICES IN TVET IN GEORGIA STRENGTHENING TVET PROVIDER PRACTICE Project Manager - “Employers forum for tourism development promotion”
01.11.2016	31.12.2016	IHK Academy, Munich and Oberbayern	Local short-term expert for partnership project P656 Georgia <ul style="list-style-type: none"> The support/provision of practical expertise in understanding the actual VET reform process Inc l.

			<p>know how to transfer regarding the “Georgian way of financing VET.</p> <p>Collection and translation of relevant VET reform related documents, provision to key expert as file until his arrival.</p>
2015	2016	National Centre for Teacher Professional Development	Facilitator of modular program training named - “Training in Private Sector”
2014	2015	IIEP UNESCO, Paris, France	Local expert of IIEP UNESCO Paris office, project - “Pilot integrity assessment of the higher education sector of Georgia” – local expert;
2013	2014	Ministry of Education and Science	Vocational Education Developing Department Expert
01.05.2012	31.05.2013	Georgian Agrarian University	<p>Vocational Program Coordinator, Project manager “Culinary Academy”</p> <ul style="list-style-type: none"> • Coordinate Academic and administrative processes;
01.10.2012	31.03.2013	National Assessment and Examination Centre	Consultant in financial and legislative issues
01.10.2010	01.05.2012	Ministry of Education and Science of Georgia Vocational College “SPECTRI”	<p>Director</p> <p>Managing academic and administrative processes</p>

01.03.2010	01.10.2010	Ministry of Education and Science of Georgia	Head of Regional Coordination Division Coordinated public schools and educational resource centers
01.01.2009	01.03.2010	Agency for the Development of Education and Scientific Infrastructure	Deputy Director - managing “Dear Leap Program” <ul style="list-style-type: none"> • Managed the Information and Communication Technologies (ICT) development project aimed at computerization of schools and Education Resource Centers; • Managed training of teachers and students in basic computer skills and Linux operational system; • Administered implementation of the President’s National Program “My First Computer;”
01.06.2008	31.12.2008	Deer Leap Foundation	Executive Director – Managing program development; <ul style="list-style-type: none"> • Managed integration of ICT in education; Managed development of electronic study materials; Administered development of an e-library for schools
01.09.2005	30.06.2008	Ministry of Education and Science of Georgia	Head of the Department of General Inspection <ul style="list-style-type: none"> • Conducted financial inspection of the educational institutions: schools, child care facilities, vocational institutions, Higher Education Institutions, etc.; • Managed decentralization of control mechanisms via the distribution of responsibilities within the system of education; • Developed Manager’s Supplementary Documents on

			Interpretation of the General Administrative Code and Basic Guidelines of Complaints and Inspection. Addressed and resolved disputes and complaints
01.08.2004	01.09.2005	Ministry of Education and Science of Georgia	Head of the Department of Professional Disputes and Accountability <ul style="list-style-type: none"> • Considered professional disputes at the institutions under the control of the Ministry; • Developed legally grounded responses to the letters of complaint
01.04.2004	01.08.2004	Berika Travel Ltd	Executive Manager/Legal Consultant <ul style="list-style-type: none"> • Developed the company's promotional website and catalog; • Provided legal support for the company's operation, including management of contracts with the partner organizations.
01.07.2002	01.08.2004	Samgori Tour Ltd	Marketing Manager/Legal Consultant <ul style="list-style-type: none"> • Developed the company's promotional magazine, booklet and travel guide; • Organized travel tours for the clients • Managed contracts
01.01.2000	01.07.2002	Berika Travel Ltd	A representative of Customer Services <ul style="list-style-type: none"> • Consulted clients on individual and group travel tours
1996	1999	MegaCom Cellular Telephone Company	The representative of the Customer Service department <ul style="list-style-type: none"> • Consulted clients on the services offered by MegaCom

1994	1996	Georgian Technical University	Lecturer in Georgian Language and Literature <ul style="list-style-type: none"> Conducted lectures in stylistics
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6. Scientific-pedagogical experience

Date (mm/yy)		Higher Education Institutions	Study course / Research project	Learning step
-from	-to			
03.2020	present	Georgian National University SEU	“Higher Education Policy” “Research writing “	Master
09.2017	Present	International Black Sea University – lecturer	“Financial issues of general education”; “Education Financing and Budgeting” “Public Administration and State Governance” – Study Discipline “Research Methodology in Social Sciences “; “Strategic Management”; “Project Management”, ”Introduction to Educational Policy”; Financing in Education”.	Master Bachelor
09.2013	03.2016	Iv. Javakhishvili Tbilisi State University – Invited Lecturer	"Media and New Technologies" Study Disciplines "Professional Writing on Science, Education and Technology"; “Covering Scientific, Educational and Technological issues”; Bachelor Program - Journalism and Mass Communication	Master

			Study Discipline - "Education System and Legal Issues".	
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7. Scientific publications

Date	Topic of the working theme	Scientific Journal	Publisher
2019	Challenges of the State Policy of Georgia in Respect to Vocational Education	<ul style="list-style-type: none"> Journal of Modern Education Review, ISSN 2155-7993, USA October 2019, Volume 9, No. 10, pp. 649-657 Doi: 10.15341/jmer(2155-7993)/10.09.2019/003 	© Academic Star Publishing Company, 2019 http://www.academicstar.us
2019	Georgian state policy in relation to vocational education teachers	<ul style="list-style-type: none"> Milan, Italy, International Conference on Education and Social Sciences 	<ul style="list-style-type: none"> (ICISS) www.iraj.in-2019
2018	The report "The main aspects of the Georgian government's policy, in the process of introduction of inclusive vocational education" was presented	Czech Republic, Prague; 6th International Scientific Conference in Social Sciences	http://socscienceconf.com/wp-content/uploads/IACSS-2018-IACLPM-2018-Proceedings.pdf 2018
2018	Association of Masters and Scientists on theme "Higher Education in the Global World" Topic "Some Aspects of Vocational Education, in the Education	Greece, Aten - Athens Institute of Education and Research, the Second Annual International Symposium organized by the Writers	https://www.atiner.gr/2018/2018PRO-COLEDU.pdf ; https://www.atiner.gr/abstracts/2018ABST-COLEDU.pdf ; https://www.atiner.gr/paper-series-2018

	Policy of Georgia" was presented		
2016	Place of Vocational Education in Georgian Education System	Reviewed Electronic Scientific Journal – 31/01/2016 #1 (38).	GESJ-2016
2016	Reasons for Students' Outflow From Vocational Institutions in Georgia	GESJ: Georgian Education and Science Journal; Reviewed Electronic Scientific Journal – 31/01/2016 #4 (41).	GESJ-2016

8. Other activities

N	The Name and Description of the Activity
1	July 9-11, 2019, Baku Azerbaijan, international conference. Topic: Challenges of state policy in relation to vocational education
2	26-27/04 2019 Milan, Italy, International Conference on Education and Social Sciences (ICESS) www.iraj.in
3	Czech Republic, Prague; 6th International Scientific Conference in Social Sciences; The report "The main aspects of the Georgian government's policy, in the process of introduction of inclusive vocational education" was presented http://socscienceconf.com/wp-content/uploads/IACSS-2018-IACLPM-2018-Proceedings.pdf
4	Greece, Aten - Athens Institute of Education and Research, the Second Annual International Symposium organized by the Writers' Association of Masters and Scientists on theme "Higher Education in the Global World" Topic "Some Aspects of Vocational Education, in the Education Policy of Georgia" was presented. https://www.atiner.gr/2018/2018PRO-COLEDU.pdf ; https://www.atiner.gr/abstracts/2018ABST-COLEDU.pdf ; https://www.atiner.gr/paper-series
5	5 - 6/11/2015 - The first international scientific conference in "Tourism and Vocational Education in 21 century" Tbilisi – Theme: 1. National Centralized Examinations in Georgia as an Equity Mechanism in Vocational Education; 2. Teacher Training possesses in Georgia – Problems and Challenges.
6	22 - 25/10/2015 TPDC (Teacher professional Development Centre) – The Actual Topics of Education Management, Tskaltubo – Theme: "Vocational Education in Georgian Education System".