

 Photo

**International Student Application Form**

**1. Personal details**

**1. Family name**...........................................................................................................................................................................................

**2. Given names:** ........................................................................................................................................................................................

**3. Order of names:** ..................................................................................................................................................................................

**4. Date of birth** (DD/MM/YYYY): ……………………………………………………………………..................................................................……….

**5. Gender:**

 Male

s

 Female

**6. Citizenship:** ..............................................................................................................................................................................................

**7. Country of current residence**...........................................................................................................................................................

**2. Passport Information**

**1. Passport Number** …………………………………………………………………………………………………………………………………………………………………………………………………………………………..

**2. Issuing Authority** ……………………………………………………………………………………………………………………………………………………………………………………………………………………………

**3. Date of Issue** (DD/MM/YYYY) …………………………………………………………………**4. Expiration Date (**DD/MM/YYYY) ……………………………………………………………………….

**3. Applicant Contact Details**

**1. Phone:** ..................................................................................................... **2. Mobile(s):** ................................................................................................................................................

**3. Email:** ............................................................................................. ….. **4. Alternative number/Email:** …….......................................................................................................

**5. Contact Person** ………………………………………………………………………………..……....................................................................................................................................................................

**6. Applicant’s permanent address outside Georgia:** ...............................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................Post/zip code: ........................................................................Country:………..........................................................................................................................................................................................................

**7. Applicant’s mailing address (if different from above):**

............................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................ Post/zip code: ........................................................................Country:………........................................................................................................................................................................................................

**4. Program Commencement**

Please tick the box next to the program and semester that you are applying for:

***Medical Doctor 6 year Program in English***

 Fall Semester (October 2019)

 Spring Semester (March 2020)

**5. Language Proficiency**

**1. Native language** …………………………………………………………………………………………………………………………………………………………………

**2. Other languages**

 ………………………………………………………… FLUENTGOODFAIRPOOR

 ………………………………………………………… FLUENTGOODFAIRPOOR

**3**. **Knowledge of Georgian language** NONEBASICPOORFAIR

**4.** How do you intend to demonstrate that you have met English language proficiency requirements for the program applied?

 **TOEFL**

Indicate your registration number and test date……………………………......................…………………………………..………………

 **IELTS**

Indicate the IELTS Test Report Form (TRF) number………………….......................……………………………………..………………….

 **University Test**

I choose to take to take English Proficiency Test in University upon arrival

**6. Academic Background**

**Please list all secondary and post-secondary programs in which you have been enrolled:**

**I**

Course/award..........................................................................................................................................................................

Institution...................................................................................................................................................................................

Country .....................................................Year started ................................Year completed..........................................

**II**

Course/award..........................................................................................................................................................................

Institution...................................................................................................................................................................................

Country .....................................................Year started ................................Year completed.........................................

**Are you currently studying?**

 No

 Yes *If ‘Yes’, please provide details below.*

Course/ ……….................................................................................................................................................................

Institution........................................................................................................................................................................

Country .............................................Year started ..............................Date results expected............................

**Do you wish to claim credit recognition on the basis of your previous study?**

 No

 Yes

**7. Declaration and signature**

**I agree:**

• To the University communicate with me via electronic means;

• To permit the University to obtain my academic results from other institutions

**I understand that:**

• Submitted documents supporting this application become the property of the University and will not be returned to me;

• The University may vary or cancel any decision it makes if the information I have given is incorrect or incomplete;

• Information is collected on this form and during my enrolment is to ensure student compliance with the conditions of their visas and their obligations under Georgian Legislation

• Information collected about me on this form and during my enrolment can be provided, in certain circumstances, to the Georgian Government and designated authorities and can be disclosed without my consent where authorized or required by law.

**I declare, that the information I have given in this application is correct and complete.**

If my application is accepted I undertake to observe university regulations and to ensure payment of fees and other liabilities

**Applicant’s signature**: ............................................................................................................................................................... **Date:** ....................................................

**Annexes**

Please provide list of all documents attached

1. ..........................................................................................................................................................................................................................; ..........................pages
2. ..........................................................................................................................................................................................................................; ..........................pages
3. ..........................................................................................................................................................................................................................; ..........................pages
4. ..........................................................................................................................................................................................................................; ..........................pages
5. ..........................................................................................................................................................................................................................; ..........................pages
6. ..........................................................................................................................................................................................................................; ..........................pages
7. ..........................................................................................................................................................................................................................; ..........................pages

Instructions for completing and submitting this form are given in the Appendix I entitled “Instructions for completing the International Student Application Form”.

To prevent any unnecessary delays in the processing of your application, it is essential that you read and follow these instructions before sending your application to the University.

Submit your completed application form and documentation to Georgian National University SEU via email **admissions@seu.edu.ge** or to University’s authorized representative

**registration in admisions office**

Registered in Georgian National University SEU on

\_\_ / \_\_\_ / \_\_\_\_\_\_

DD / MM / YYYY

Registration Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please indicate in email field “subject” as follows:

“**Application for** | *program name* | **from** | *your full name* |”

Appendix I

**Instructions for completing the Application Form**

These notes contain important instructions for applicants wishing to complete and submit an application form for the Higher Education Program in Georgian National University SEU

1. **Personal details**
	* + You must give your family name(s) and given name(s) as shown on your passport.
		+ If your name appears differently, we will reserve the right to amend it on our records.
		+ If emailing a copy of your passport to, please send this as a separate attachment to the rest of your application. Please also give the order in which you want your names to appear on your Offer Letter and Confirmation of Enrolment.
2. **Contact Details**
* A permanent address outside of Georgia must be given, as well as any different mailing address.
* This is required as part of the proof that you satisfy the requirements of being an International student.
* This cannot be a PO Box address
* You should also specify a contact person we can contact in an emergency

**3. Program Commencement**

* It is essential that you refer to the University website [www.seu.edu.ge](http://www.seu.edu.ge) for the correct program names, semester availability specific program entry requirements and additional documentation required

**4. Language Proficiency**

* TOEFL and IELTS Test results are only valid for two years from the date of the test. Test results must still be valid the month your program starts or they cannot be accepted.
* Students, choosing passing the English Proficiency Test in University upon arrival, must acknowledge, that in case of failing the test, they will have to take additional courses in English Language otherwise, they will drop out from the program.
* Georgian language proficiency is non-obligatory. Students can take Georgian language classes during study

**5. Academic Background**

* Your application will only be assessed if it is accompanied by certified copies of academic transcripts for all of the courses you have undertaken to date.
* Applicants, who want to apply for credit recognition on the basis of previous study must apply for formal recognition of previous study period to the National Center of Educational Quality Enhancement of Georgia.
* Credit may only be considered once you have provided an official statement of recognition of the Educational document/study period
* Applications for credit are assessed on a case-by-case basis and the application process may take longer if you apply for credit recognition.
* Credits and exemptions will be recorded on your official academic transcript and once granted credit and exemptions cannot be rescinded or removed.

**6. Tuition fee**

* The annual Tuition fee shall be paid in one installment, in 7 days upon getting Conditional Offer Letter
* The tuition is not subject to VAT.
* Any money transfer fees for the tuition must be covered by the student.
* The tuition does not include travel and living expenses, the costs of books and course materials and health insurance

**7. Legal binding**

* Submitted application is considered by University as an acceptance for terms of program when confirmed by conditional offer letter.
* An agreement between the Student and University is in force after receiving the Acceptance Letter